CST Readiness: Clinical Documents

C&W Best Practice Meeting, August 10, 2021

Stage 1: Identify Documents

All areas



- Requires review
- Needed for CST



Stage 2: Prioritize

Committee Chairs/Area Leads supported by CST Education & Practice Change Working Group

- Review identified documents
- Validate CST priority documents

Stage 3: Confirm Work Plan

Area Committee Chairs/Leads & CST Education & Practice Change Working Group

 Prioritize specific document work with deliverable dates and resources

Stage 4: Document Status

CST Education & Practice Change Working
Group/Policy Office

SHOP document link (by opening + icon) to show REVIEW status if applicable

Green: CST Go Live Ready

Red: Under Review coversheet (critical documents only)

Yellow: Pending Review (non-urgent)



Stage 2: Prioritize

CST Education & Practice Change Working Group

- Review identified documents
- Validate CST priority documents

Link to Excel Sheets

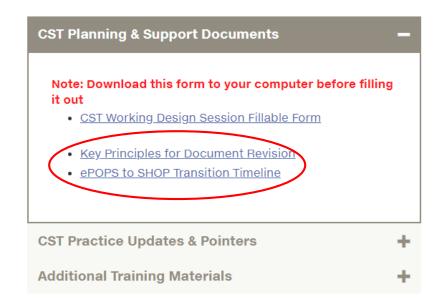
This page contains information in regards to the CST project at BC Children's Hospital and BC Women's Hospital + Health Centre.

Resources:

- 1. Key Principles for Document Revision
- 2. ePOPS to SHOP Transition Timeline

Available for download on <u>ePOPS</u>

- Go to 'CST' tab
- Choose 'CST Planning & Support Documents'



Actions for Committee members:

- PRIORITIZE documents to revise with your team using Key Principles document – support available from CST Education & Practice Change Working Group, contact Julie Thiessen/Ciara McGeough as needed
- 2. Area Committee Chair/Lead to **SEND** list of prioritized documents for CST go-live to PolicyCoordinator@cw.bc.ca
- 3. Follow usual document approval process (Note ePOPS to SHOP Transition Timeline)

Stage 3: Confirm Work Plan

Area Committee Chairs/Leads & CST Education & Practice Change Working Group

 Prioritize specific document work with deliverable dates and resources

Document Revision Timeline

ePOPS to SHOP Transition Timeline Poster

E Document Cutoff

- Priority 1
 Documents due
- Pause in posting documents
- ePOPS to remain available but no longer updated

ts CW SHOP Go

- Newly developed and revised documents to be housed here
- All users to be directed to this site for clinical documents

Priority 2 documents due

CST CST

Available for download on epops

Resources:

- 1. Key Principles for Document Revision
- 2. ePOPS to SHOP Transition Timeline