

Orders Management (Orders Hygiene) in Cerner

Key Points:

- As part of ensuring safe patient care, nurses review all orders in the CST-Cerner Electronic Health Record (EHR):
 - after they are received
 - at the end of the shift
 - prior to discharge (as orders will be discontinued and may not reflect care the patient received if not documented against or marked complete)
 - comprehensively once every 24 hours
- Providers also play a key role in ensuring correct orders are in place and reviewing and managing orders to ensure patient safety and must ensure that the COPE orders profile is maintained at least once per day
- The nurse review task in CST-Cerner, when completed, ensures all orders have been appropriately initiated and verified (e.g. right patient, right drug, right dose, right reason) and the urgency of carrying out the orders is noted (e.g. STAT, ASAP).

Order Checking Checklist:

Review Banner Bar

- Allergies are correct and up to date
- Dosing Weight entered and appropriate
- Process Alerts are correct and up to date (i.e. Hazardous Drug, Violence Risk)
- Isolation Status is accurate

Review CareCompass

- Review CareCompass for tasks that are no longer relevant and remove the tasks as “Done” or “Not Done” or “Document”.

Review Orders

- PowerPlans to be initiated/discontinued
- Review/delete duplicate orders
- Orders that have been completed, change status to “completed”
- Review any outstanding orders
- Review collection priority of blood tests
- Ensure appropriate interdisciplinary consults have been ordered
- Check for hold orders, update MAR if needed

Review MAR

- Review and clean up any overdue medication tasks
- Review med times to align with the ordered frequency
- Check stop dates

Review Team Communication

- Clear old/irrelevant comments and tasks
- Update actions and situational awareness section with relevant requests and updates

Documentation

- Complete shift order check by checking the “Orders Reviewed” section of the Shift Report/Handoff Tool