

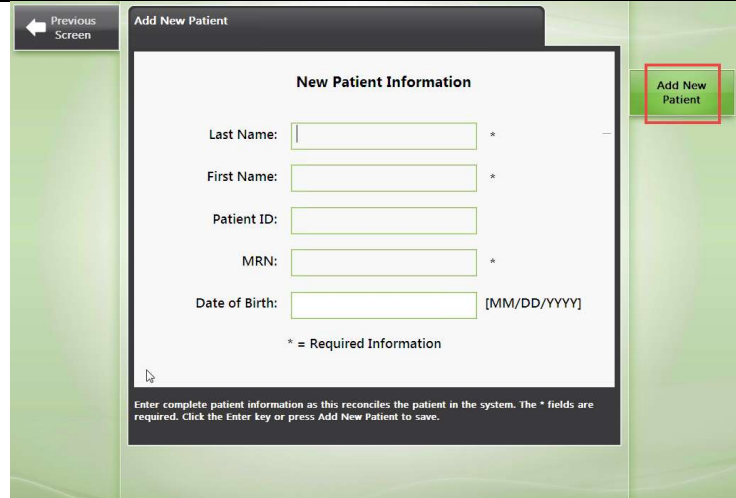
# How to Add a Temporary Patient to Omnicell

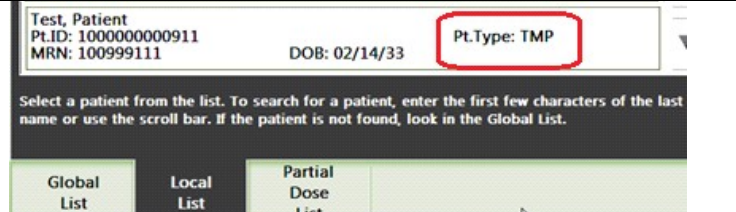
## (For Nursing)



Purpose: Add a patient when the patient needed is not visible from either the Local List or Global List in Omnicell

\*PLEASE enter the information correctly to ensure the patient can be reconciled after the down time

<p>1. From the Main Menu, touch <b>Patient Care</b></p> <p>Touch <b>Add New Patient</b></p>	 <p style="font-size: small;">*samples only- contains fictitious data</p>
---	---

<p>2. Populate the required fields (marked with an asterisk)</p> <p>Touch <b>Add New Patient</b></p>	 <p style="font-size: x-small;">Enter complete patient information as this reconciles the patient in the system. The * fields are required. Click the Enter key or press Add New Patient to save.</p>
--	--

<p>3. The temporary patient will display on the <i>Global List</i> and <i>Local List</i> and indicate a patient type of <b>TMP</b> (temporary).</p>	
---	--

<p>4. You may now issue/ remove/ waste medication for this patient.</p> <p> A temporary patient will not have a medication profile and medications must be removed using the <b>Stocked Meds</b> tab.</p>	
--	--